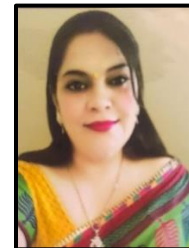


SUKHDEEP KAUR

64 Shastri Nagar, Near JP Nagar, Jalandhar | +91-9877433219
ksukhdeep966@gmail.com



CAREER PROFILE

EXPERIENCED SCHOOL PRINCIPAL / VICE PRINCIPAL/ ADMINISTRATOR

Having 18 years of experience in Teaching, Administration and Management in all the school activities. I have vast experience and expertise in leading a big team and managing teaching, non-teaching staff and students of various ages from grade pre-nursery to 12th . I have helped the management by my dynamic professional work which helped in profitable budgeting without losing the safe and healthy environment of school. My greatest strength which helps me to achieve a successful head position are my logical and critical thinking, Leadership and management ability.

OBJECTIVE

To work in a challenging and dynamic environment in school that encourages the students to come out with flying colours. Use my expertise and rich experience for the growth of students and create healthy young minds which are the pillars of tomorrow's world.

EDUCATION

- **M.Phil**, Guru Nanak Dev University
- **M.A**, Guru Nanak Dev University
- **B.Ed**, Guru Nanak Dev University
- **B.A**, Guru Nanak Dev University

WORK EXPERIENCE

1. **Vice Principal** (CT Public School, Jalandhar) - **Present**
2. **Principal** (The Royal World International Sen. Sec. School)
3. **Co-ordinator** (The Millennium International School)
4. **PGT** (Lawrence International School)
5. **Lecturer** (KMV College, Jalandhar)
6. **Lecturer** (HMV College, Jalandhar)

ACHIEVEMENTS

Highlighted Achievements

- Worked as observer in CBSE 10th and 12th Exams.
- Started 10+1 and 10+2 with all streams in Royal World.
- Hosted C.B.S.E 3rd Gymnastic and basketball championship in my school.
- Celebrated all the special days and festivals with a great zeal and enthusiasm.
- Arranged national and international educational tours and trips.
- 100% excellent board results.
- Arranged a lot of workshops on child growth , Psychology and NEP.
- Took up the task of teacher's recruitment whenever needed.
- Started new SMS facility to parents regarding their ward. As soon as they entered in the School SMS automatically goes to parents' mobiles.
- Worked as N.C.C and N.S.S Incharge.
- Worked as house-co-ordinator, Magazine Editor, Activity Co-Ordinator, Examination in charge, H.O.D and Time Table Incharge.
- Worked as casual announcer in All India Radio.
- Took up the task of teacher's recruitment whenever needed.
- Published articles in leading newspapers and magazines.